**Part 6: Disclosure and Barring Service**

TO BE COMPLETED BY ALL APPLICANTS

**NOT FOR PUBLICATION**

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| The Disclosure and Barring Service helps employers and organisations make safer recruitment decisions each year by processing and issuing DBS checks for England, Wales, the Channel Islands and the Isle of Man. DBS also maintains the adults’ and children’s Barred Lists and makes considered decisions as to whether an individual should be included on one or both of these lists and barred from engaging in regulated activity. DBS is an executive non-departmental public body, sponsored by the Home Office.  If you are elected as a Councillor the City Council will obtain an enhanced DBS Report. If you have been the subject of an arrest, accepted a caution or received a conviction then the details must be given below and the interview team will discuss these with you.  You can check what is recorded by applying to:  <https://www.acro.police.uk/Subject-Access-Online>. You may choose, if you so wish, to include the report or an existing DBS Enhanced Report with your application. |
| Details of arrest/s, caution/s or conviction/s.:  If none write ‘None’. |
| Name:  Signature:  Date: |